

Viering, Jentschura & Partner LLP
230 Victoria Street
#07-06/07 Bugis Junction Towers
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GST ID No.: M90360471E
Registered as LLP No.: T06LL1666B

Privacy Statement

1. Name and Contact Information of the Controller and of the Company Data Protection Officer

This data protection information applies to data processed by:

Controller: Viering, Jentschura & Partner LLP
230 Victoria Street
#07-06/07 Bugis Junction Towers
Singapore 188024
Tel.: +65 6334 9411
Fax: +65 6238 4402
E-mail: vjp-sg@vjp.com.sg

The company data protection officer of VJP can be contacted at the above-mentioned address, to the attention of Ms. Andergassen, respectively at datenschutz@vjp.de.

2. Collection and Storage of Personal Data as well as Type and Purpose of their Use

a) Grant of a mandate

When you mandate us, we collect the following information:

- title, first name, surname,
- a valid e-mail address,
- address,
- telephone number (landline or cellphone) as well as
- information necessary to assert and defend your rights under the mandate.

These data are collected,

- to identify you as our client;
- to provide you with appropriate legal advice and representation;
- to communicate with you;
- for invoicing;
- to settle any liability claims that may exist and to assert any claims that may arise against you.

The data will be processed upon your request and is required for the above-mentioned purposes for the appropriate processing of the mandate and for the mutual fulfilment of

obligations arising from the mandate agreement in accordance with Art. 6 para. 1 sent. 1 lit. b of the General Data Protection Regulation (GDPR).

The personal data collected by us for the mandate will be stored until the end of the legal storage obligation for lawyers (6 years after the end of the calendar year in which the mandate was terminated) and then deleted, unless we are obliged to store them for a longer period of time pursuant to Art. 6 para. 1 sent. 1 lit. c GDPR due to tax and commercial law storage and documentation obligations (from German Commercial Code, German Criminal Code or German Fiscal Code) or you have consented to further storage pursuant to Art. 6 para. 1 sent. 1 lit. a GDPR.

b) Website, Contact Form

For the Privacy Statement regarding the collection and storage of personal data when visiting the website www.vjp.de or when using the Contact Form of the website, please see <http://www.vjp.de/data-protection>.

3. Disclosure of Data

Your personal data will not be transmitted to third parties for purposes other than those listed below.

We will only pass on your personal data to third parties if:

- you have given your explicit consent pursuant to Art. 6 para. 1 sent. 1 lit. a GDPR,
- the disclosure pursuant to Art. 6 para. 1 sent. 1 lit. f GDPR is necessary to assert, exercise or defend legal claims and there is no reason to assume that you have an overriding interest worthy of protection in not disclosing your data,
- in the event that a legal obligation exists for the transfer pursuant to Art. 6 para. 1 sent. 1 lit. c GDPR, and
- this is legally permissible and necessary for the processing of contractual relationships with you pursuant to Art. 6 para. 1 sent. 1 lit. b GDPR. This includes in particular the disclosure to opposing parties and their representatives (in particular their lawyers) as well as courts and other public authorities for the purpose of correspondence and for asserting and defending your rights. The data disclosed may only be used by the third party for the stated purposes.

The attorney-client privilege remains unaffected. As far as it concerns data which are subject to the attorney-client privilege, a passing on to third parties only takes place in consultation with you.

4. Rights of the Data Subject

You have the right:

- pursuant to Art. 15 GDPR, to request information about your personal data processed by us; in particular, you may request information about the purposes of processing, the category of personal data, the categories of recipients to whom your data have been or will be disclosed, the planned storage period, the existence of a right of rectification, deletion, restriction of processing or objection, the existence of a right of appeal, the origin of your data, if these have not been collected by us, and the existence of automated decision-making including profiling and, if applicable, meaningful information on their details;

- pursuant to Art. 16 GDPR, to immediately request the correction of incorrect or incomplete personal data stored by us;
- pursuant to Art. 17 GDPR, to request the deletion of your personal data stored by us unless the processing is necessary to exercise the right to freedom of expression and information, to fulfil a legal obligation, for reasons of public interest or to assert, exercise or defend legal claims;
- pursuant to Art. 18 GDPR, to restrict the processing of your personal data if you dispute the accuracy of the data and the processing is unlawful but you refuse to have the data deleted, we no longer need the data, but you need it to assert, exercise or defend legal claims or if you have filed an objection to the processing pursuant to Art. 21 GDPR;
- pursuant to Art. 20 GDPR, to receive your personal data that you have provided to us in a structured, current and machine-readable format, or to request its transfer to another responsible person;
- pursuant to Art. 7 para. 3 GDPR, to revoke your consent once given to us at any time; this has the consequence that we may no longer continue the data processing, which was based on this consent, for the future; and
- pursuant to Art. 77 GDPR, to complain to a supervisory authority. As a rule, you can contact the supervisory authority of your usual place of residence.

5. Right to Object

If your personal data are processed on the basis of legitimate interests pursuant to Art. 6 para. 1 sent. 1 lit. f GDPR, you have the right to object to the processing of your personal data pursuant to Art. 21 GDPR, provided that there are reasons for this, which arise from your particular situation or the objection is directed against direct advertising. In the latter case, you have a general right of objection, which we will implement without specifying a particular situation.

If you would like to make use of your right of revocation or objection, simply send an e-mail to datenschutz@vjp.de.

6. Data Security

When you visit our website, we use TSL or SSL procedures in conjunction with the highest level of encryption supported by your browser. Whether a single page of our website is transmitted in encrypted form is indicated by the closed display of the key or lock symbol in the lower status bar of your browser.

We also use suitable technical and organizational security measures to protect your data against accidental or intentional manipulation, partial or complete loss, destruction or unauthorized access by third parties. Our security measures are continuously improved in line with technological developments.

7. Validity of this Privacy Statement

This data protection declaration is currently valid and has the status as of May 2018.